

Minutes
Dean's Administrative Council
College of Education
University of South Alabama
UCOM 3619
10:00 – 11:45 AM, June 16, 2011

Members Present: Dr. Richard L. Hayes, Dean; Dr. Phillip Feldman, Associate Dean; Leadership and Teacher Education; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Peggy Delmas, Director, Student Advising; Dr. Andrea Kent, Director, Field Services; Dr. Abigail Baxter, Director, Graduate Studies and Research; Dr. Harold Dodge, Interim Chair, Leadership and Teacher Education; Dr. Tres Stefurak, COE Faculty Council Representative.

Absent: Dr. Thomas L. Chilton, Associate Dean and Dr. Charles Guest, Chair, Professional Studies

Dean Hayes called the meeting to order at 10:00a.m.

1. Information Update

- a. UG Degree Completers Dr. Feldman distributed graph by program, of undergraduate and graduate completers in the COE over the last five years. COE is trending down or maintaining steady enrollments in all programs. It was noted that during this same time period, the College has increased the number of faculty members, thus the ratio of faculty to students has improved. also noted that if the College continues to rely on an enrollment-driven financial model, we may be unable to sustain the same level of faculty positions or faculty assignments.
- b. LLC Orientation Details In an effort to retain students, the University has instituted Living Learning Communities for students with shared interest who live in the same residential area or attend two or more classes together. The COE will have recruiting tables for LLC during the fall 2011 two-day orientation at the Mitchell Center.

2. Bookstore Purchasing -

7. Transfer Student Survey (2011) Dr. Delmas reported that there were so few transfer students (20) the data gathered were not very helpful. COE will implement its own transfer student survey to acquire more information specific to fields of study.
8. Dates for Assessment Reports and Plans The date for our NCATE visit is April 2-4, 2013. Back from a recent NCATE seminar Dr. Van Haneghan reported that there are four things COE needs to work on: 1) it is now time to choose a standard that is already considered